

Local 1000 Emergency Relief Fund Covid-19 Loan Information

Local 1000's Emergency Relief Fund can provide **no-interest loans of up to \$500 to be repaid over 5 years** for members in immediate need during this crisis. To apply, you must be a current member in good standing, or have been a member in good standing as of December 31st, 2019.

In order to help those most in need, we are asking you to apply for this money when you have an immediate need to pay basic costs of rent, household expenses, medical care, etc. If you are able to get by with less than \$500, please request a lower amount so we can distribute to as many people as possible.

How Applications Are Processed:

The ERF Committee will review applications weekly. Please have your requests to the Local 1000 office via email by *Thursday* afternoon. Reviews will take place on *Friday* and we will notify you as soon as possible. If approved, we will endeavor to process your loan by early the following week. Thank you for your patience as we review applications and process loans—we are responding to this crisis as quickly as we can and we know the need is serious.

Confidentiality:

We are committed to respecting your privacy. Please be assured that your application and the information in it will be shared on an “as-needed” basis only with the ERF committee, staff, and the board. No-one else will know that you applied, or whether or not you received funds.

What Is an ERF Loan:

Emergency Relief Fund loans are no-interest loans that may be repaid over five years. They are generally allocated to members experiencing sudden-and-unexpected loss of income or sudden-and-unexpected expenses. Loans that are repaid allow the same ERF money to be used to assist members over and over again and are an important way we can support each other.

Questions:

If you have any questions, please email office@local1000.org.

Local 1000 Emergency Relief Fund Covid-19 Loan Request

Return this form to office@local1000.org.

Date: _____

Name: _____

Current Address: _____

Current Phone: _____

Do you prefer _____ electronic transfer or _____ paper check?

Please provide details of lost work due to the Covid-19 Crisis (attach more pages if necessary):

Date of work	Location of Work	Wages lost	Travel Expenses Lost	Other Expense Lost	Total

Total Amount Lost: _____

How Much Money Are You Requesting from the ERF Loan (up to \$500)?

How Will These Funds Be Used to Meet Your Immediate Needs?

Is there anything else you would like us to know about your request?

By signing this application, I agree that the above information is correct and that I am a member-in-good-standing. I acknowledge that I am requesting emergency funds from Local 1000 Emergency Relief Fund. I understand that any funds I receive are considered a no-interest loan; I am expected to pay back the loan when I am able, over five years; and I agree to communicate consistently with the office/executive board about my repayment options.

Date: _____ Signature: _____

For office use only:

Loan amount approved: _____

Date loan issued: _____