

## Ex. Board Meeting

March 27, 2018. 10:00 AM EST, 9:00 CST, 8:00 Mountain

Members present: Eve Goldberg, Kev Corbett, Aaron Fowler, Charlie Pilzer, Gary Hermus.

The meeting was called to order at 9:06 AM.

1. The **minutes** of our February meeting in Kansas city were presented. Gary motioned to accept, Charlie 2<sup>nd</sup>. Board approved.
2. **Membership Ratification**- Five new members were presented for ratification: John Dillon, Margie Rozenkranz, Michael Johnathon, Sam Gleason and Vivian Nesbitt. Vi motioned that all five be accepted into membership. Gary 2<sup>nd</sup>. Board Approved.
3. **Secretary Treasures Report**-Vi presented a revised 2017 Year End report, *2017 Final-Local 1000 Monthly Profit and Loss*. Vi reported that the reports that were approved at our February meeting did not have the accountant's adjustments in them. After the year-end changes were made the cash report showed a loss of \$7,955.08 for 2017. Vi reported that part of the challenge in our reporting is the way our books were set up in QuickBooks. In order to get an accurate reports the year-end adjustments must be made. Another challenge is the way QB reports Cash Basis when the books are set up as Accrual. Vi is looking into these issues.

We looked at the *2017 Final Balance Sheet* which showed an actual loss of \$4,466.15 in 2017.

Eve reminded us that our task today was to not necessarily solve all the problems but to get a grasp on the questions we need to be asking and finding answers to so we can eventually 1. Create a balanced 2018 budget and then 2. Report back to the membership what happened.

The board discussed questions and concerns on both the income and expense side. The areas on the income side include: 1) More members, 2) proposed dues increase beginning in the 4<sup>th</sup> quarter, 3) doing a member-to-member drive to get folks to pay work dues on all work, 4) 25 for \$25 campaign.

*(\*I (Aaron) did not mention this but perhaps a donor could be found to cover costs that registration won't cover (the \$1,200 difference in the budget) for the members retreat. Always easier to raise money for "a thing" than general operating budgets!)*

On the expense side we discussed: 1) Participation in various conferences, which ones are we required to attend (Eastern conference) and which others should be attend. An overall strategy needs to be set for all conferences and outcomes need to be set for each conference. 2) The grants line item is an accounting issues not a budget item. 3) Ex.

Board meetings (travel, lodging, per diems...) do we need to meet at FAI and New York? What are the costs of each of these? With a quick look it appears FAI is almost twice as expensive as our NY meeting. Vi will look more closely at these costs. 4) Payroll, our largest expense. Currently budgeted for 37 total hours a week.

Eve, Vi, Charlie, and Aaron will work at developing a revised budget to present to the board for approval.

Submitted by  
Aaron Fowler