

AFM Local 1000 Executive Board Meeting, May 9th, 2017, ZOOM

CALL TO ORDER: The meeting of the Local 1,000 executive board was called to order on Tuesday, May 9th at 4:11pm CDT.

Members Present: President Tret Fure, U.S Vice President Aaron Fowler, Canadian Vice President Eve Goldberg, Treasurer Vi Wickam, Eastern Representative Charlie Pilzer, Midwest Representative Amber Rogers, and Western Representative Gary Paul Hermus and staff members Richard and Colin.

The minutes from the March meeting were corrected and approved.

Treasurers Report:

Vi let us know that we have paid the accounting bill for 2016, the AFM per cap quarterlies and the office salaries. As of the end of April, we are \$1,000.00 ahead of where we were at the same time last year, and there are is running balance on the credit card! We are current with our per capita payments. And, we paid our accounting bill (in May) for our 2016 Tax Filings.

Intuit has denied our request to process payments due to a low credit score. Vi has requested more detail and will check the credit score. Vi will have a meeting with a 3rd party processing company on May 10th.

As of April 30th, there was an accounts receivable balance of \$13,957, which is \$3437 more than at the same time in 2016. However, the same figure in 2015 was \$17,158, and only \$5,422 in 2014. It doesn't seem that this year's figure is grossly out of balance, but this needs to be watched, considering our recent change in billing procedure.

Aaron let us know that the office is using a new method of dues billing to members. We will know after further research if this is the reason for the large dues balance. The office is sending e-mail notices instead of paper invoices.

Membership Ratification:

Vi moved, Eve Seconded, motion passed to approve these members:
Alex Rubin, Bill Doerge, Chloe Watkinson, Cody Walters, Jean Rohe, Laura Sheehy, Orit Shimoni

Remember that is the responsibility of the geographical representative to welcome each new member in their region.

Office Report:

Colin spent time explaining to the board how the AFM quarterly per cap payments work. Colin keeps good records in the office for members, in good standing, suspended or to be expelled. We pay per cap fees for members in good standing per quarter. We don't pre-pay this amount. Colin suggests we create deadlines for the brochure and website updates.

Richard reported on the New York Conference. Ray Hair was the main presenter. One of the important topics of conversation was the pension fund. In June the new report will be released but the pension might be going from critical status to critical and declining status. There are more details on the AFM pension website. There was discussion among board members to put some information in our next newsletter. Richard also noted that they're paying their secretary treasurer \$1,000.00 and their president \$400.00 for their hard work.

Webinar:

Aaron reported that Freebo will help host the webinar in May, John McCutcheon in June and Si Kahn is a maybe for July.

At 5:00pm Tret, Charlie, Richard and Colin signed off

U.S Vice President Report:

Aaron let us know that an executive board google calendar would be created to help us with important and upcoming dates.

Aaron continues to have bi-weekly meetings with Richard and Colin that are going very well.

Canadian Report:

Eve reported that she's working on gathering cost estimates for the FMO conference. She is working with Roseland in the CFM's office to put together a plan and will keep us informed. The Local 1,000 has been invited to attend the Canadian Conference! (of the AFM?) The conference will be held on August 11-13, 2017. Eve will not be able to attend due to her touring schedule. She is working hard to find a Canadian member to represent the Local 1,000. Roseland might be a good option. Eve will keep us informed but we are very excited about this opportunity!

Unfinished Business:

The gift to Scott has been delevered to Debra Cowan for presentation to Scott Berwick at SERFA.

The Utah Phillips award for John McCutcheon is being worked on by Vi, and will be presented to John at Winfield by Amber and/or Aaron. Amber and Aaron will put together more details. Specific details will be put together for the communications committee, expectations for time, responsibilities etc.

2018 membership gathering needs to be worked on

Adjournment: Meeting adjourned at 5:20pm CDT

Submitted by Amber Rogers on May 9th, 2017

Attachments: Treasure's Reports: P&L Cash 0117-0417.pdf
Balance Sheet Accrual 043017.pdf

LOCAL 1000, AFM

STATEMENT OF ACTIVITY

January - April, 2017

	JAN 2017		FEB 2017		MAR 2017		APR 2017		TOTAL		
	CURRENT	JAN 2016 (PY)	CURRENT	FEB 2016 (PY)	CURRENT	MAR 2016 (PY)	CURRENT	APR 2016 (PY)	CURRENT	JAN - APR, 2016 (PY)	
REVENUE											
5000 Membership Dues & Assesmnt										\$0.00	\$0.00
5010 Annual Dues	28,015.90	27,101.11	3,440.00	5,749.22	10,664.00	9,246.27	4,816.00	6,192.00	\$46,935.90	\$48,288.60	
5020 Quarterly Dues	2,371.65	1,854.98	1,002.00	1,308.50	2,775.50	2,023.00	1,638.00	1,671.29	\$7,787.15	\$6,857.77	
5025 Work Dues	3,432.70	1,415.09	707.33	2,987.46	3,081.02	269.32	420.80	977.42	\$7,641.85	\$5,649.29	
5030 Initiation Fee	204.35	200.00	100.00	335.00	35.00	35.00	100.00	400.00	\$439.35	\$970.00	
5035 Re-Instatement Fees	25.00	25.00	125.00	25.00				26.21	\$150.00	\$76.21	
5040 Work Dues Equiv Donation	131.38	55.50	180.00	385.56	214.00	415.00	61.00		\$586.38	\$856.06	
5045 Individual Donations						130.00			\$0.00	\$130.00	
5047-2 Banjo (Fundraiser) Pete Seeger	900.00		2,550.00	250.00	250.00				\$3,700.00	\$250.00	
Total 5045 Individual Donations	900.00		2,550.00	250.00	250.00	130.00			\$3,700.00	\$380.00	
5050 Joe Hill Educational Fund	4.50			34.00	25.00	47.00	2.25		\$31.75	\$81.00	
5055 ERF contributions	106.00	62.00	55.00	235.00	236.00	80.00	164.75	40.50	\$561.75	\$417.50	
5060 Member Retreat Reg						2,080.00		1,320.00	\$0.00	\$3,400.00	
5070 Returned check							-172.00		\$ -172.00	\$0.00	
Total 5000 Membership Dues & Assesmnt	35,191.48	30,713.68	8,159.33	11,309.74	17,280.52	14,325.59	7,030.80	10,627.42	\$67,662.13	\$66,976.43	
Unapplied Cash Payment Income	-1,010.31	-595.39	673.43	-83.20	-503.20	359.22	490.76	-206.70	\$ -349.32	\$ -526.07	
Total Revenue	\$34,181.17	\$30,118.29	\$8,832.76	\$11,226.54	\$16,777.32	\$14,684.81	\$7,521.56	\$10,420.72	\$67,312.81	\$66,450.36	
GROSS PROFIT	\$34,181.17	\$30,118.29	\$8,832.76	\$11,226.54	\$16,777.32	\$14,684.81	\$7,521.56	\$10,420.72	\$67,312.81	\$66,450.36	
EXPENDITURES											
5999 Refund of Dues Payment	9.00							161.50	\$9.00	\$161.50	
6000 Payroll and Allowances									\$0.00	\$0.00	
6005 Payroll Expenses	276.00	457.00	834.82		97.00	333.75		382.88	\$1,207.82	\$1,173.63	
6006 Salaries	3,381.19	1,595.56	3,155.27	3,012.44	4,201.69	3,410.82	1,947.01	3,440.82	\$12,685.16	\$11,459.64	
Total 6005 Payroll Expenses	3,657.19	2,052.56	3,990.09	3,012.44	4,298.69	3,744.57	1,947.01	3,823.70	\$13,892.98	\$12,633.27	
6025 Officer Salaries									\$0.00	\$0.00	
6027 Secretary Treasurer					1.00				\$1.00	\$0.00	
Total 6025 Officer Salaries					1.00				\$1.00	\$0.00	
Total 6000 Payroll and Allowances	3,657.19	2,052.56	3,990.09	3,012.44	4,299.69	3,744.57	1,947.01	3,823.70	\$13,893.98	\$12,633.27	
6100 Payroll Taxes	84.00	84.00							\$84.00	\$84.00	
6105 Employer Payroll Taxes	378.52	407.61	412.97	311.79	444.92	387.56	200.56	545.51	\$1,436.97	\$1,652.47	
Total 6100 Payroll Taxes	462.52	491.61	412.97	311.79	444.92	387.56	200.56	545.51	\$1,520.97	\$1,736.47	
6200 Employee Benefits									\$0.00	\$0.00	
6210 Pension	342.49	338.79	423.61	336.24	405.87	324.46	372.46	392.81	\$1,544.43	\$1,392.30	
Total 6200 Employee Benefits	342.49	338.79	423.61	336.24	405.87	324.46	372.46	392.81	\$1,544.43	\$1,392.30	
6300 Occupancy									\$0.00	\$0.00	
6305 Rent	500.00	1,000.00	500.00		500.00	1,000.00	500.00		\$2,000.00	\$2,000.00	
Total 6300 Occupancy	500.00	1,000.00	500.00		500.00	1,000.00	500.00		\$2,000.00	\$2,000.00	
6400 Telecommunications									\$0.00	\$0.00	
6405 Telephone	32.23	165.93			67.60	188.07	31.01		\$130.84	\$354.00	
Total 6400 Telecommunications	32.23	165.93			67.60	188.07	31.01		\$130.84	\$354.00	
6500 Printing									\$0.00	\$0.00	
6525 Newsletter									\$0.00	\$0.00	
6340 Mailing Services				314.75	302.50				\$302.50	\$314.75	
6530 Design Newsletter				300.00	300.00				\$300.00	\$300.00	
6535 Printing Newsletter				1,144.00	469.54				\$469.54	\$1,144.00	
Total 6525 Newsletter				1,758.75	1,072.04				\$1,072.04	\$1,758.75	
Total 6500 Printing				1,758.75	1,072.04				\$1,072.04	\$1,758.75	
6600 Postage & Shipping					390.00				\$390.00	\$0.00	
6605 Postage		466.00	40.00	155.65	213.00	218.00		190.40	\$253.00	\$1,030.05	
6610 Shipping	4.99			47.70	338.55				\$343.54	\$47.70	
Total 6600 Postage & Shipping	4.99	466.00	40.00	203.35	941.55	218.00		190.40	\$986.54	\$1,077.75	
6700 Office					38.97				\$38.97	\$0.00	
6710 Office Supplies	75.30			51.48	109.25			37.55	\$184.55	\$89.03	
6720 Bank Charges									\$0.00	\$0.00	
6725 Bank Service Charge	14.95	4.77		5.62		4.39	10.00	5.83	\$24.95	\$20.61	
6726 Bank Svc Charge Foreign				20.00		15.00			\$0.00	\$35.00	
6727 CAD to USD (exchange rate)	37.65			72.08		39.77			\$37.65	\$111.85	
Total 6720 Bank Charges	52.60	4.77		97.70		59.16	10.00	5.83	\$62.60	\$167.46	
6740 Paypal fees	222.41	278.44	169.42	261.24	398.40	243.94	192.50	348.15	\$982.73	\$1,131.77	
6745 Stripe fees	5.61	4.57			22.20		13.36		\$41.17	\$4.57	

	JAN 2017		FEB 2017		MAR 2017		APR 2017		TOTAL	
	CURRENT	JAN 2016 (PY)	CURRENT	FEB 2016 (PY)	CURRENT	MAR 2016 (PY)	CURRENT	APR 2016 (PY)	CURRENT	JAN - APR, 2016 (PY)
6750 Square fees			34.29						\$34.29	\$0.00
6760 Credit Card Interest/Fees	10.88								\$10.88	\$0.00
6770 Dues and Subscriptions					116.36		250.00		\$366.36	\$0.00
6780 Taxes - Sales Tax	117.06			133.70	104.86				\$221.92	\$133.70
6790 Office Other Exp						200.00			\$0.00	\$200.00
Total 6700 Office	483.86	287.78	203.71	544.12	790.04	503.10	465.86	391.53	\$1,943.47	\$1,726.53
6900 Accounting									\$0.00	\$0.00
6911 Prof. Fees (1099-MISC tracking)		2,500.00						2,500.00	\$0.00	\$5,000.00
Total 6900 Accounting		2,500.00						2,500.00	\$0.00	\$5,000.00
7100 Computer									\$0.00	\$0.00
7110 Computer Related									\$0.00	\$0.00
7120 Hardware					159.98				\$159.98	\$0.00
7121 Software							33.75		\$33.75	\$0.00
7130 Backup service					59.99				\$59.99	\$0.00
Total 7110 Computer Related					219.97		33.75		\$253.72	\$0.00
7150 Website									\$0.00	\$0.00
7155 Web Design						32.65			\$0.00	\$32.65
7156 Website Services	35.95	49.95		14.00	68.70	67.85		34.93	\$104.65	\$166.73
Total 7150 Website	35.95	49.95		14.00	68.70	100.50		34.93	\$104.65	\$199.38
Total 7100 Computer	35.95	49.95		14.00	288.67	100.50	33.75	34.93	\$358.37	\$199.38
7200 Insurance									\$0.00	\$0.00
7215 Disability Insurance	13.60	6.80	14.50	13.51	13.60	13.60	6.80	13.60	\$48.50	\$47.51
7220 Work Comp	773.08								\$773.08	\$0.00
Total 7200 Insurance	786.68	6.80	14.50	13.51	13.60	13.60	6.80	13.60	\$821.58	\$47.51
7300 Conference & Exec Meetings									\$0.00	\$0.00
7305 Airfare	575.52			1,021.50	50.00	18.99	39.90	640.20	\$665.42	\$1,680.69
7310 Conference Fees		300.00		339.48	476.25		95.00	142.49	\$571.25	\$781.97
7315 Lodging				308.06	2,582.30	1,593.91		221.76	\$2,582.30	\$2,123.73
7320 Meals						146.71			\$0.00	\$146.71
7330 Parking					18.00	85.00			\$18.00	\$85.00
7335 Ground transportation			45.00	134.30	598.35	264.84	25.24		\$668.59	\$399.14
7340 Per Diem			428.00	742.00	573.00	192.00	300.00		\$1,301.00	\$934.00
7345 SFZ (Showcase Free Zone)			80.00	352.84	112.25	499.53		496.51	\$192.25	\$1,348.88
Total 7300 Conference & Exec Meetings	575.52	300.00	553.00	2,898.18	4,410.15	2,800.98	460.14	1,500.96	\$5,998.81	\$7,500.12
7350 Member Gatherings									\$0.00	\$0.00
7365 Gathering Lodging					-221.73	1,500.00			\$ -221.73	\$1,500.00
Total 7350 Member Gatherings					-221.73	1,500.00			\$ -221.73	\$1,500.00
7400 AFM Per Capita Taxes	5,500.00	8,415.00	2,502.50		50.05		8,101.50	8,151.00	\$16,154.05	\$16,566.00
7500 AFM FIF		65.00	260.00	130.00	130.00	195.00			\$390.00	\$390.00
7700 Fundraising Costs									\$0.00	\$0.00
7710 Banjo cost (Pete Seeger)								2,694.87	\$0.00	\$2,694.87
Total 7700 Fundraising Costs								2,694.87	\$0.00	\$2,694.87
8000 Advertising/Promotion							14.98		\$14.98	\$0.00
8005 Advertising				25.00	40.90				\$40.90	\$25.00
Total 8000 Advertising/Promotion				25.00	40.90		14.98		\$55.88	\$25.00
Payroll Expenses									\$0.00	\$0.00
Taxes							131.42		\$131.42	\$0.00
Wages							1,450.69		\$1,450.69	\$0.00
Total Payroll Expenses							1,582.11		\$1,582.11	\$0.00
Total Expenditures	\$12,390.43	\$16,139.42	\$8,900.38	\$9,247.38	\$13,233.35	\$10,975.84	\$13,716.18	\$20,400.81	\$48,240.34	\$56,763.45
NET OPERATING REVENUE	\$21,790.74	\$13,978.87	\$ -67.62	\$1,979.16	\$3,543.97	\$3,708.97	\$ -6,194.62	\$ -9,980.09	\$19,072.47	\$9,686.91
OTHER REVENUE										
5100 Investment Income									\$0.00	\$0.00
5105 Bank Interest					0.38	0.58			\$0.38	\$0.58
Total 5100 Investment Income					0.38	0.58			\$0.38	\$0.58
Total Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.38	\$0.58	\$0.00	\$0.00	\$0.38	\$0.58
NET OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.38	\$0.58	\$0.00	\$0.00	\$0.38	\$0.58
NET REVENUE	\$21,790.74	\$13,978.87	\$ -67.62	\$1,979.16	\$3,544.35	\$3,709.55	\$ -6,194.62	\$ -9,980.09	\$19,072.85	\$9,687.49

LOCAL 1000, AFM

STATEMENT OF FINANCIAL POSITION

As of April 30, 2017

	TOTAL		
	AS OF APR 30, 2017	AS OF APR 30, 2016 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
1000 Cash	0.00	0.00	0.00
1005 "199"	0.00	0.00	0.00
1010 Amalgamated Bank - primary	3,302.21	3,919.51	-617.30
1011 Actors Federal Credit Union	0.00	0.00	0.00
1015 Amalgamated Savings ERF	2,626.38	3,398.35	-771.97
1020 Greenfield Savings	202.77	1,412.03	-1,209.26
1025 Petty Cash	100.00	100.00	0.00
1081 Astoria Bank - closed	0.00	0.00	0.00
1082 Astoria ERF - Acct CLOSED	0.00	0.00	0.00
Total 1000 Cash	6,231.36	8,829.89	-2,598.53
Total Bank Accounts	\$6,231.36	\$8,829.89	\$ -2,598.53
Accounts Receivable			
3400 Accounts Receivable	13,957.43	10,519.91	3,437.52
3405 Loans Receivable	0.00	0.00	0.00
Total Accounts Receivable	\$13,957.43	\$10,519.91	\$3,437.52
Other Current Assets			
1900 Undeposited Funds	194.25	433.84	-239.59
1950 To/From EB Members	0.00	0.00	0.00
Total Other Current Assets	\$194.25	\$433.84	\$ -239.59
Total Current Assets	\$20,383.04	\$19,783.64	\$599.40
Fixed Assets			
2000 Fixed Assets			
2005 Computers	0.00	0.00	0.00
2006 Banjo	0.00	0.00	0.00
Total 2000 Fixed Assets	0.00	0.00	0.00
Total Fixed Assets	\$0.00	\$0.00	\$0.00
Other Assets			
3000 Other Assets			
3015 Bad Debt	0.00	0.00	0.00
3030 Employee Advances	0.00	0.00	0.00
3410 Loans Receivable	6,660.50	6,328.50	332.00
Total 3000 Other Assets	6,660.50	6,328.50	332.00
Total Other Assets	\$6,660.50	\$6,328.50	\$332.00
TOTAL ASSETS	\$27,043.54	\$26,112.14	\$931.40
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			

	TOTAL		
	AS OF APR 30, 2017	AS OF APR 30, 2016 (PY)	CHANGE
3550 Accounts Payable	2,500.00	0.00	2,500.00
Total Accounts Payable	\$2,500.00	\$0.00	\$2,500.00
Credit Cards			
3555 AmEx	79.74	4,168.83	-4,089.09
3560 Union Plus CC	0.00	0.00	0.00
3567 Capital One CC	0.00	0.00	0.00
3568 Capital One SPARK CC	0.00	0.00	0.00
Total Credit Cards	\$79.74	\$4,168.83	\$ -4,089.09
Other Current Liabilities			
3500 Other Liabilities			
3515 TEMPO-AFM Legislative Actn Fnd	0.00	0.00	0.00
3520 ERF - tracking	0.00	0.00	0.00
3525 Member Overpayments	9.00	0.00	9.00
3530 Payroll Liabilities	1,610.21	1,825.84	-215.63
3535 Joe Hill Ed. Fund Tracking Acct	0.00	0.00	0.00
Total 3500 Other Liabilities	1,619.21	1,825.84	-206.63
Payroll Liabilities			
Federal Taxes (941/944)	353.78		353.78
Federal Unemployment (940)	1.59		1.59
NY - City Resident	0.00		0.00
NY - Disability Employee	2.40		2.40
NYS Employment Taxes	18.86		18.86
NYS Income Tax	48.58		48.58
Total Payroll Liabilities	425.21		425.21
Total Other Current Liabilities	\$2,044.42	\$1,825.84	\$218.58
Total Current Liabilities	\$4,624.16	\$5,994.67	\$ -1,370.51
Total Liabilities	\$4,624.16	\$5,994.67	\$ -1,370.51
Equity			
4005 Retained Earnings	14,673.00	19,280.93	-4,607.93
4010 Opening Bal Equity	0.00	0.00	0.00
Net Revenue	7,746.38	836.54	6,909.84
Total Equity	\$22,419.38	\$20,117.47	\$2,301.91
TOTAL LIABILITIES AND EQUITY	\$27,043.54	\$26,112.14	\$931.40