

AFM Local 1000 Minutes Of General Membership Meeting

Date: 10 November 2016

Location: NERFA, Crown Plaza Stamford Hotel, Stamford, CT

Time: 4:00 PM EST

Members in Attendance: Tret Fure, President; Scott Berwick, Secretary-Treasurer; Eve Goldberg, Vice President Canada; Vincent Cross; Spook Handy; David Heitler-Klevans; Jenny Heitler-Klevans; Mara Levine; Donna Nestler; Rick Nestler; Karyn Oliver; (11 members at start of meeting)

Dan Senie (arrived 4:35 PM), Jay Mankita (arrived 4:40 PM)

Office Co-managers Richard Coombs and Colin Dean were also in attendance at the meeting.

Opening Song: We opened the meeting with a song. Spook Handy led the group singing “We Shall Overcome”.

Call To Order: There being a quorum, President Fure called the meeting to order at 4:28 PM EST. (11 members present.)

President's Report: President Fure welcomed the members to the meeting and asked each member to introduce themselves to the group. She reported that she, VP from Canada Eve Goldberg, and founding member John O'Connor represented Local 1000 at the AFM International Convention in Las Vegas last summer. She also reported that Local 1000 was represented at Southeast Regional Folk Alliance, and, for the first time, at Southwest Regional Folk Alliance this year.

Election of Officers: The office of Secretary – Treasurer is the only office up for election this year for a term of office of 3 years beginning 1 January 2017.

Report of the Nominating Committee: President Fure reported that the Nominating Committee, consisting of Steve Eulberg, Charlie King, and Reggie Harris has named Vi Wickam as nominee for the office of Secretary-Treasurer to serve a 3 year term of office beginning 1 January 2017.

Call for Nominations from the Floor: President Fure asked for nominations from the floor. There were no nominations from the floor.

Election: There being no nominations from the floor, Vi Wickam was declared elected by acclamation.

4:35 PM - Dan Senie joined the meeting. (12 members now present.)

Approval of Revised Bylaws: The proposed revisions to the Bylaws were published in the *New Deal* Summer issue which was mailed out at the end of August. Copies of that issue were handed out at the meeting so members present could reference the changes if they wished. There was some brief discussion and explanation led by Secretary-Treasurer Berwick and VP Canada Goldberg. Spook Handy made a motion to accept the revised Bylaws as presented. Eve Goldberg seconded the motion. The motion was approved unanimously.

President Fure thanked Eve Goldberg and Charlie Pilzer for their extraordinary work on these bylaws revisions.

4:40 PM - Spook Handy, David Heitler-Klevans, and Jenny Heitler-Klevans left the meeting. Jay Mankita joined the meeting. (10 members now present.)

Approval Of Minutes: Secretary-Treasurer Berwick reviewed the minutes from the previous Membership Meeting that was held at the Ashokan Center in Olivebridge, NY, on 3 May 2016. There being no corrections, the minutes of the previous Membership Meeting were accepted as presented.

Treasurer's Report: Secretary-Treasurer Berwick reviewed the Balance Sheet and YTD Profit & Loss Statement dated 31 October 2016. After some discussion of details in these reports, they were unanimously approved on a motion by Donna Nestler and second by Mara Levine. (The Balance Sheet and the Profit & Loss Report are attached to the Minutes.)

Secretary-Treasurer Berwick reminded members that these minutes with attached reports will be posted to the Members Only section of the Local 1000 website within about 2 weeks. Minutes with attached reports for previous meetings are also available there.

5:02 PM – Jay Mankita left the meeting. (9 members now present.)

Canadian Report: VP from Canada Eve Goldberg reported that she had very productive conversations with the Canadian Conference and several Canadian Locals at the AFM National Convention.

In other Canadian news, the Canadian Music Awards show that is held in different locations in Canada each year may want to negotiate a collective bargaining agreement with Local 1000.

Sad to report, Canadian members applying for P2 visas are now being advised to submit applications at least 120 days in advance of their first engagement in the US. Even worse, in spite of the poor service by the US (visas are supposed to take only 30 days to process) the filing fees have been raised considerably, with no promise or expectation of improved service.

5:10 PM - Vincent Cross left the meeting. (8 members now present.)

Upcoming Meetings: There will be an Executive Board Meeting and a Membership Meeting at the Folk Alliance International conference in Kansas City in February. The exact dates and times are still to be determined.

There will be an informal Local 1000 gathering on December 6, 2016, 6 – 9 PM, in Greenfield, MA organized by Debra Cowan & Charlie King.

Closing Song: Tret Fure led the group on her song “Freedom”.

Adjournment: The meeting was adjourned at 5:15 PM EST on a motion by Rick Nestler.

Respectfully submitted,

Scott Berwick, Secretary-Treasurer

Attachments: Treasurer's Reports -
2016.10.31BalanceSheetVsPrevYear
2016.10.31YTDProfit&LossVsPrevYear

Local 1000
Balance Sheet Prev Year Comparison
As of October 31, 2016

	Oct 31, 16	Oct 31, 15	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 · Cash				
1010 · Amalgamated Bank - primary	4,012.38	409.07	3,603.31	880.9%
1011 · Actors Federal Credit Union	0.00	100.00	-100.00	-100.0%
1015 · Amalgamated Savings ERF	234.43	1,081.45	-847.02	-78.3%
1020 · Greenfield Savings	199.02	924.55	-725.53	-78.5%
1025 · Petty Cash	100.00	300.00	-200.00	-66.7%
Total 1000 · Cash	<u>4,545.83</u>	<u>2,815.07</u>	<u>1,730.76</u>	<u>61.5%</u>
Total Checking/Savings	4,545.83	2,815.07	1,730.76	61.5%
Accounts Receivable				
3400 · Accounts Receivable	11,528.59	11,372.57	156.02	1.4%
Total Accounts Receivable	<u>11,528.59</u>	<u>11,372.57</u>	<u>156.02</u>	<u>1.4%</u>
Other Current Assets				
1900 · Undeposited Funds	22.50	344.00	-321.50	-93.5%
Total Other Current Assets	<u>22.50</u>	<u>344.00</u>	<u>-321.50</u>	<u>-93.5%</u>
Total Current Assets	<u>16,096.92</u>	<u>14,531.64</u>	<u>1,565.28</u>	<u>10.8%</u>
Other Assets				
3000 · Other Assets				
3410 · Loans Receivable	6,054.50	9,031.00	-2,976.50	-33.0%
Total 3000 · Other Assets	<u>6,054.50</u>	<u>9,031.00</u>	<u>-2,976.50</u>	<u>-33.0%</u>
Total Other Assets	6,054.50	9,031.00	-2,976.50	-33.0%
TOTAL ASSETS	<u><u>22,151.42</u></u>	<u><u>23,562.64</u></u>	<u><u>-1,411.22</u></u>	<u><u>-6.0%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
3550 · Accounts Payable	1,694.36	2,009.73	-315.37	-15.7%
Total Accounts Payable	<u>1,694.36</u>	<u>2,009.73</u>	<u>-315.37</u>	<u>-15.7%</u>
Credit Cards				
3555 · AmEx	1,183.39	0.00	1,183.39	100.0%
Total Credit Cards	<u>1,183.39</u>	<u>0.00</u>	<u>1,183.39</u>	<u>100.0%</u>
Other Current Liabilities				
3500 · Other Liabilities				
3515 · TEMPO-AFM Legislative Actn Fnd	0.00	43.00	-43.00	-100.0%
3520 · ERF - tracking	-2,000.00	0.00	-2,000.00	-100.0%
3525 · Member Overpayments	0.00	-0.50	0.50	100.0%
3530 · Payroll Liabilities	1,586.25	684.45	901.80	131.8%
Total 3500 · Other Liabilities	<u>-413.75</u>	<u>726.95</u>	<u>-1,140.70</u>	<u>-156.9%</u>
Total Other Current Liabilities	<u>-413.75</u>	<u>726.95</u>	<u>-1,140.70</u>	<u>-156.9%</u>
Total Current Liabilities	<u>2,464.00</u>	<u>2,736.68</u>	<u>-272.68</u>	<u>-10.0%</u>
Total Liabilities	2,464.00	2,736.68	-272.68	-10.0%
Equity				
4005 · Retained Earnings	19,407.43	20,593.00	-1,185.57	-5.8%
Net Income	279.99	232.96	47.03	20.2%
Total Equity	<u>19,687.42</u>	<u>20,825.96</u>	<u>-1,138.54</u>	<u>-5.5%</u>
TOTAL LIABILITIES & EQUITY	<u><u>22,151.42</u></u>	<u><u>23,562.64</u></u>	<u><u>-1,411.22</u></u>	<u><u>-6.0%</u></u>

Local 1000
Profit & Loss Prev Year Comparison
 January through October 2016

	Jan - Oct 16	Jan - Oct 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
5000 · Membership Dues & Assesmnt				
5010 · Annual Dues	65,054.08	68,458.13	-3,404.05	-5.0%
5015 · Canadian Dues DO NOT USE	0.00	41.73	-41.73	-100.0%
5020 · Quarterly Dues	14,843.50	15,468.50	-625.00	-4.0%
5025 · Work Dues	17,001.59	14,336.77	2,664.82	18.6%
5030 · Initiation Fee	2,240.00	1,670.00	570.00	34.1%
5035 · Re-Instatement Fees	75.00	250.00	-175.00	-70.0%
5040 · Work Dues Equiv Donation	1,486.47	1,511.27	-24.80	-1.6%
5045 · Individual Donations				
5047-2 · Banjo (Fundraiser) Pete Seeger	2,000.00	0.00	2,000.00	100.0%
5049 · Deportree Memorial Donate	0.00	3.13	-3.13	-100.0%
5045 · Individual Donations - Other	130.00	0.00	130.00	100.0%
Total 5045 · Individual Donations	2,130.00	3.13	2,126.87	67,951.1%
5050 · Joe Hill Educational Fund	344.50	589.00	-244.50	-41.5%
5055 · ERF contributions	1,062.13	766.49	295.64	38.6%
5060 · Member Retreat Reg	7,495.00	4,610.00	2,885.00	62.6%
Total 5000 · Membership Dues & Assesmnt	111,732.27	107,705.02	4,027.25	3.7%
Total Income	111,732.27	107,705.02	4,027.25	3.7%
Gross Profit	111,732.27	107,705.02	4,027.25	3.7%
Expense				
5999 · Refund of Dues Payment	433.50	0.00	433.50	100.0%
6000 · Payroll and Allowances				
6005 · Payroll Expenses				
6006 · Salaries	28,021.07	30,481.34	-2,460.27	-8.1%
6005 · Payroll Expenses - Other	3,075.13	1,556.00	1,519.13	97.6%
Total 6005 · Payroll Expenses	31,096.20	32,037.34	-941.14	-2.9%
6010 · Overpay Payroll Tax EFTPS	34.43	0.00	34.43	100.0%
Total 6000 · Payroll and Allowances	31,130.63	32,037.34	-906.71	-2.8%
6100 · Payroll Taxes				
6105 · Employer Payroll Taxes	3,311.29	3,158.84	152.45	4.8%
6100 · Payroll Taxes - Other	84.00	0.00	84.00	100.0%
Total 6100 · Payroll Taxes	3,395.29	3,158.84	236.45	7.5%
6200 · Employee Benefits				
6210 · Pension	3,259.26	3,469.82	-210.56	-6.1%
Total 6200 · Employee Benefits	3,259.26	3,469.82	-210.56	-6.1%
6300 · Occupancy				
6305 · Rent	5,000.00	5,000.00	0.00	0.0%
Total 6300 · Occupancy	5,000.00	5,000.00	0.00	0.0%
6400 · Telecommunications				
6405 · Telephone	1,211.61	1,178.45	33.16	2.8%
Total 6400 · Telecommunications	1,211.61	1,178.45	33.16	2.8%
6500 · Printing				
6505 · Stationery	263.75	0.00	263.75	100.0%
6510 · Checks and Deposit Slips	0.00	97.05	-97.05	-100.0%
6520 · Utah Phillips Award Plaque	0.00	118.29	-118.29	-100.0%
6525 · Newsletter				
6340 · Mailing Services	579.75	824.50	-244.75	-29.7%
6530 · Design Newsletter	600.00	600.00	0.00	0.0%
6535 · Printing Newsletter	2,344.50	2,090.00	254.50	12.2%
Total 6525 · Newsletter	3,524.25	3,514.50	9.75	0.3%
6570 · Membership Cards	0.00	175.00	-175.00	-100.0%
6580 · artwork and proof	0.00	30.00	-30.00	-100.0%
Total 6500 · Printing	3,788.00	3,934.84	-146.84	-3.7%
6600 · Postage & Shipping				
6605 · Postage	1,990.20	2,335.38	-345.18	-14.8%
6610 · Shipping	141.37	148.80	-7.43	-5.0%
6600 · Postage & Shipping - Other	36.00	0.00	36.00	100.0%
Total 6600 · Postage & Shipping	2,167.57	2,484.18	-316.61	-12.8%
6700 · Office				
6710 · Office Supplies	205.56	436.21	-230.65	-52.9%
6720 · Bank Charges				
6725 · Bank Service Charge	10.39	-15.71	26.10	166.1%
6726 · Bank Svc Charge Foreign	20.00	154.62	-134.62	-87.1%
6727 · CAD to USD (exchange rate)	28.08	147.17	-119.09	-80.9%
6720 · Bank Charges - Other	0.00	20.56	-20.56	-100.0%
Total 6720 · Bank Charges	58.47	306.64	-248.17	-80.9%

Local 1000 Profit & Loss Prev Year Comparison

January through October 2016

	Jan - Oct 16	Jan - Oct 15	\$ Change	% Change
6740 · Paypal fees	2,261.14	2,382.06	-120.92	-5.1%
6745 · Stripe fees	31.50	17.22	14.28	82.9%
6750 · Square fees	6.88	12.34	-5.46	-44.3%
6760 · Credit Card Interest/Fees	172.34	-20.06	192.40	959.1%
6770 · Dues and Subscriptions	0.00	250.00	-250.00	-100.0%
6780 · Taxes - Sales Tax	298.68	341.01	-42.33	-12.4%
6785 · Taxes - Tax Fee	0.00	340.35	-340.35	-100.0%
6790 · Office Other Exp	200.00	0.00	200.00	100.0%
Total 6700 · Office	3,234.57	4,065.77	-831.20	-20.4%
6900 · Accounting				
6911 · Prof. Fees (1099-MISC tracking)	5,000.00	0.00	5,000.00	100.0%
Total 6900 · Accounting	5,000.00	0.00	5,000.00	100.0%
7100 · Computer				
7110 · Computer Related				
7121 · Software	406.14	162.22	243.92	150.4%
7130 · Backup service	59.99	176.97	-116.98	-66.1%
Total 7110 · Computer Related	466.13	339.19	126.94	37.4%
7150 · Website				
7155 · Web Design	32.65	0.00	32.65	100.0%
7156 · Website Services	513.27	371.77	141.50	38.1%
Total 7150 · Website	545.92	371.77	174.15	46.8%
Total 7100 · Computer	1,012.05	710.96	301.09	42.4%
7200 · Insurance				
7210 · Liability Insurance	300.00	0.00	300.00	100.0%
7215 · Disability Insurance	114.40	75.83	38.57	50.9%
7220 · Work Comp	560.85	653.19	-92.34	-14.1%
Total 7200 · Insurance	975.25	729.02	246.23	33.8%
7300 · Conference & Exec Meetings				
7305 · Airfare	3,458.39	2,715.58	742.81	27.4%
7310 · Conference Fees	951.97	717.62	234.35	32.7%
7315 · Lodging	3,223.05	2,867.50	355.55	12.4%
7320 · Meals	56.71	0.00	56.71	100.0%
7330 · Parking	85.00	76.00	9.00	11.8%
7335 · Ground transportation	1,821.57	1,392.56	429.01	30.8%
7340 · Per Diem	1,891.00	2,017.00	-126.00	-6.3%
7345 · SFZ (Showcase Free Zone)	1,483.88	68.11	1,415.77	2,078.7%
Total 7300 · Conference & Exec Meetings	12,971.57	9,854.37	3,117.20	31.6%
7350 · Member Gatherings				
7355 · Gathering Travel	1,127.95	690.87	437.08	63.3%
7365 · Gathering Lodging	6,114.50	4,200.00	1,914.50	45.6%
7370 · Gathering Honoraria	1,750.00	2,100.00	-350.00	-16.7%
7375 · Gathering Meals	0.00	22.85	-22.85	-100.0%
Total 7350 · Member Gatherings	8,992.45	7,013.72	1,978.73	28.2%
7400 · AFM Per Capita Taxes	16,566.00	33,097.00	-16,531.00	-50.0%
7500 · AFM FIF	9,595.24	585.00	9,010.24	1,540.2%
7700 · Fundraising Costs				
7710 · Banjo cost (Pete Seeger)	2,694.87	0.00	2,694.87	100.0%
Total 7700 · Fundraising Costs	2,694.87	0.00	2,694.87	100.0%
8000 · Advertising/Promotion				
8005 · Advertising	25.00	0.00	25.00	100.0%
8000 · Advertising/Promotion - Other	0.00	230.00	-230.00	-100.0%
Total 8000 · Advertising/Promotion	25.00	230.00	-205.00	-89.1%
Total Expense	111,452.86	107,549.31	3,903.55	3.6%
Net Ordinary Income	279.41	155.71	123.70	79.4%
Other Income/Expense				
Other Income				
5100 · Investment Income				
5105 · Bank Interest	0.58	1.04	-0.46	-44.2%
Total 5100 · Investment Income	0.58	1.04	-0.46	-44.2%
5500 · Other Income	0.00	76.21	-76.21	-100.0%
Total Other Income	0.58	77.25	-76.67	-99.3%
Net Other Income	0.58	77.25	-76.67	-99.3%
Net Income	279.99	232.96	47.03	20.2%