

Local 1000 AFM  
Secretary-Treasurer's Report

Sept 2012 CORRECTED  
Secretary-Treasurer's Report:

This report will include the 3<sup>rd</sup>  
Quarter and Year-to-Date Report.

**Account Balances:** as of 9/30/12

Astoria	\$ 6,438.60
Astoria ERF	2,704.56
Petty Cash	67.89
<u>Greenfield</u>	<u>1,810.30</u>
Total	\$ 11,021.35

Accounts Receivable:  
\$23,982.22

Accounts Payable: \$ 936.10 +  
Per Capita for October  
\$6,972.00

*(Graphs to the Right reflect  
September figures.)*

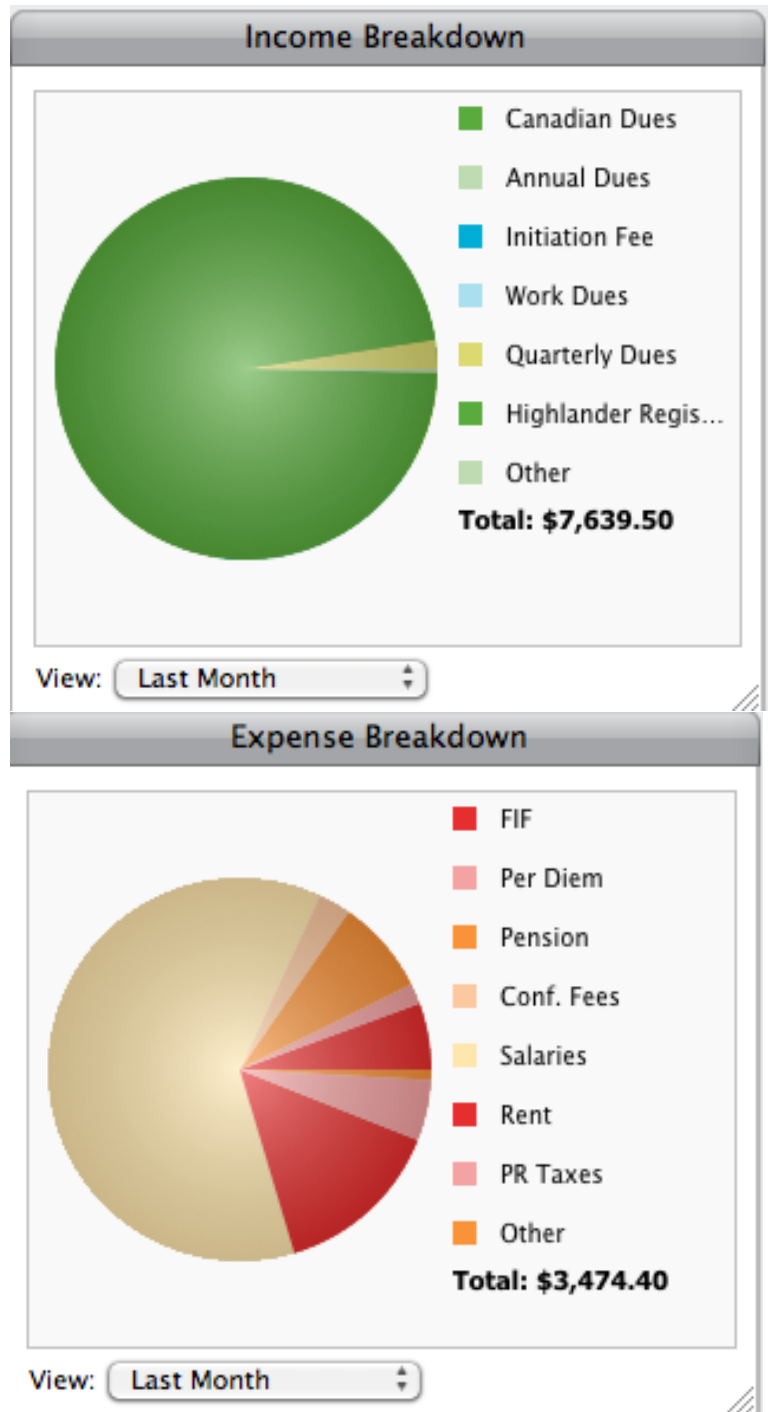
**Membership:** (9/30/12)

Total: 498  
[This figure does include 15 who will  
be expelled for non-payment of dues  
this month, and does not include 6  
new and re-instated members.]

We also have 36 new members who  
need to be ratified by the Executive  
Board. We have developed a process  
to scan and email the applications  
from the office to the Secretary-  
Treasurer for this to happen at the  
Regular Skype Meetings, but because  
of staffing issues and setting up new office this will have to happen at a later meeting.  
(See Office Manager's Report—attached below)

Comments:

1. Despite staffing challenges in our Office, (See Debra's Office Oversight Report), we are making headway in receiving owed dues from members. Last month we started

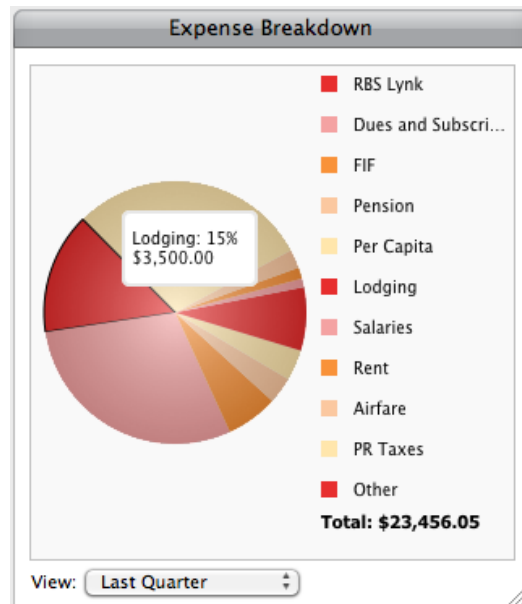
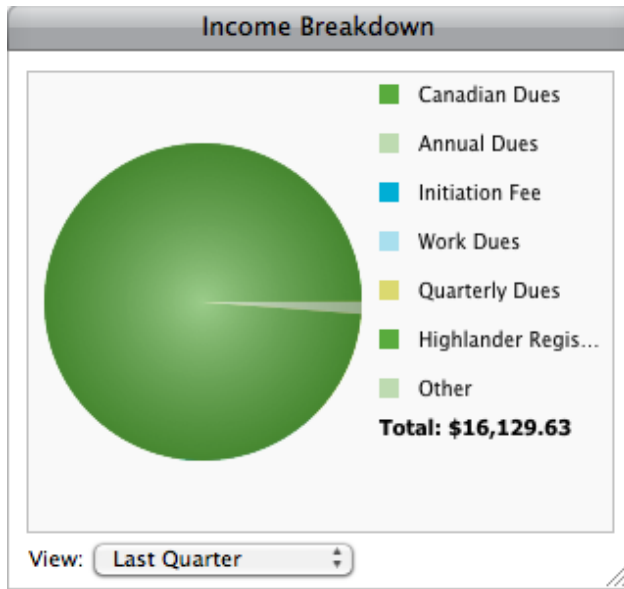


Local 1000 AFM  
Secretary-Treasurer's Report

seeing income from our dues-owing and dues-paying members, from the backlog that goes back to April when Amanda resigned.

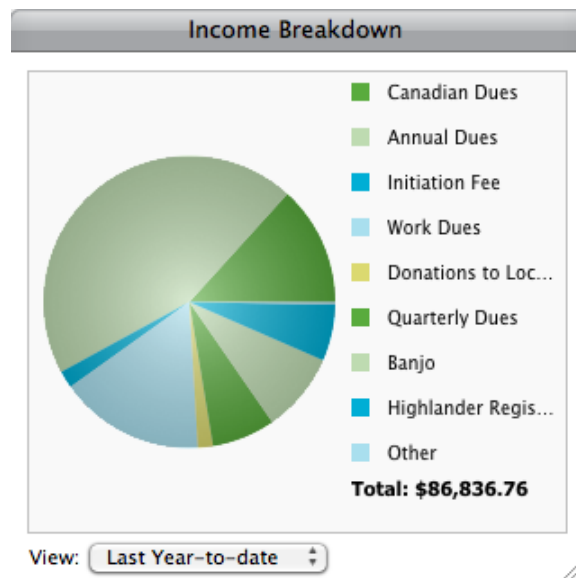
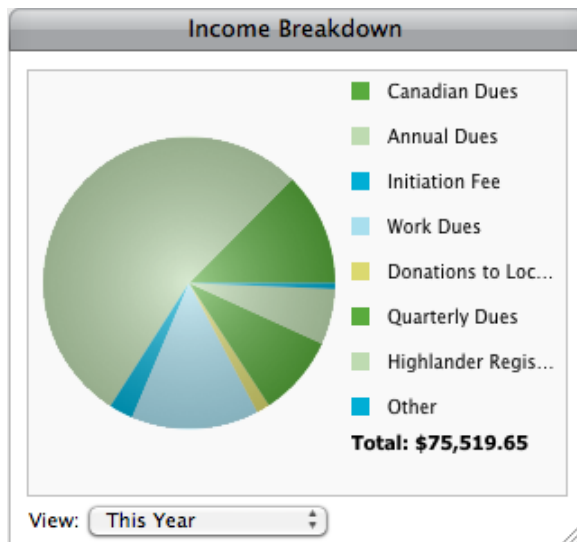
2. Staffing: After sub-par attendance and performance, Michael Denny resigned (See Office Oversight Report). We have contracted with a very able Temp worker (Dave Vincola) who is versed in Quickbooks and has helped us catch up on our Work Dues billing. Debra and Amy and Steve will be interviewing another candidate following the EBoard Skype Meeting on Tuesday.

3. 3<sup>rd</sup> Quarter Report



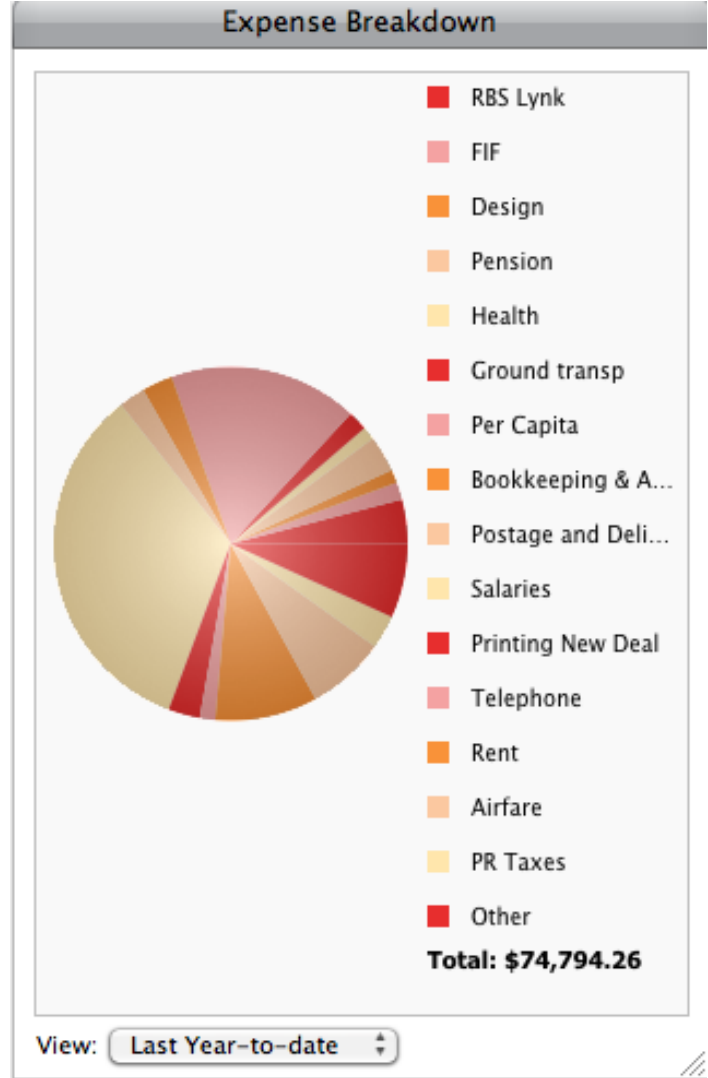
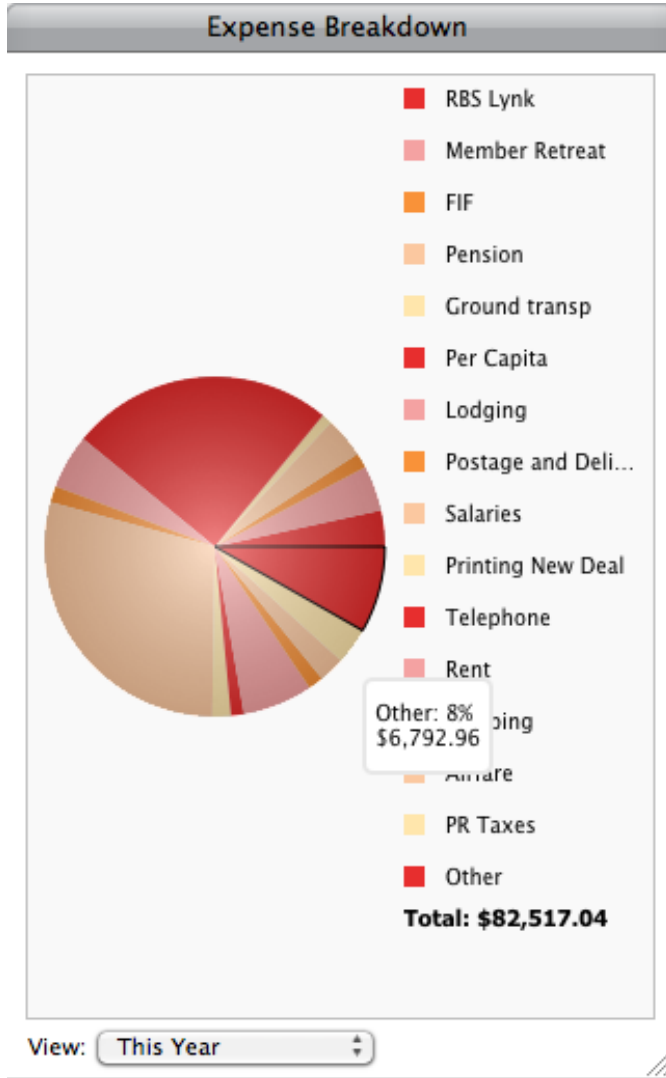
We had a significant deficit in the past quarter, primarily from the backlog of workdues collection.

4. Year-to-Date Report (2012 INCOME Comparison with 2011 on Right)



Local 1000 AFM  
Secretary-Treasurer's Report

(2012 EXPENSES Comparison with 2011 on Right)



My initial reading is that our lower-than-normal staffing has contributed to our expenses being lower, in addition to the fact that we haven't yet sent the Summer New Deal. But last year, despite the challenges we faced, we were in the black at this time of the year, and this year we are significantly in the red.

5. Perpetual Challenge: We always build FundRaising into our Budget to help it balance, but have a harder time actually bringing in the funds. Last year, the Banjo Auction contributed, but most of the ticket donations came after September.

6. Transfer to a New Bank. Significant issues with poor customer service and the inconvenience of the branch of the Astoria Bank is leading us to open a new account with **Amalgamated Bank of New York** (The Labor Bank). They can't handle the processing of Canadian dues payments, so for the time being we will retain those funds at the

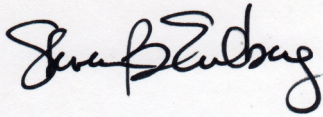
Local 1000 AFM  
Secretary-Treasurer's Report

Greenfield Account. For this we need to have our Tax Exempt Status up-to-date. John O'Connor is working with the 802 Comptroller to help us do this.

**ACTION NEEDED: I believe that once we have set up our new account, we need to open a business line-of-credit so that we can cover our cash flow issues, especially those related to paying our Per Capita on time. I would like the Executive Board to pass a Resolution to authorize this.**

7. 2013 Budget. I am working to try and use the Budgeting Function of Quickbooks so that our reports and our budgeted figures are easier to compare so we can be better informed about where we stand financially, but this is a part of Quickbooks with which I have very limited experience, so it is going slowly. I am seeking consultation from my accountant in Colorado. My goal is to have a First draft Budget for 2013 ready for our consideration at our meeting in November.

Respectfully submitted,



Steve Eulberg,  
Secretary-Treasurer

ATTACHMENT:

Membership Report as of September 30, 2012  
Amy Fix  
Office Manager

As of September 30, 2012 there are 498 members of Local 1000. There are currently 15 members who must be expelled for non-payment of dues on October 11<sup>th</sup> (that is the absolute deadline after a grace period) unless they make a payment of at least one quarter of dues before October 11<sup>th</sup>.

The 6 new and reinstated members listed below (in yellow and brown) with an October start date are not included in the 498 head-count. They will be added to the roster as of October 1. The two members who have resigned/expelled have already been removed from the roster and are thus already part of the calculation of 498 total members.

There are 36 members who must be ratified by the Executive Board. Scanning each application and renaming its file is time-consuming and due to staffing issues has not yet been undertaken. It is a project that will be completed very soon.

Local 1000 AFM  
 Secretary-Treasurer's Report

Final  
 Roster

3rd Qtr  
 2012

July 1 - Sept 30

	<b>Additions</b>		<b>Starting:</b>
1	Bennett	Peter	reinstated
2	Kelly	Jadea	Aug
3	Calvin	Doug	aug
4	Wright	Bob	aug
5	Easterling	Wyatt	Oct
6	Hegerat	Stefan	oct
7	Costello	Dan	Oct
8	Costello	Rachel	Oct
9	Dalton	Debe	Oct
10	Rinaldi	Anthony	reinstated
	<b>Subtractions</b>		
1	Racheal	Cogan	exp
2	Bennett	Peter	resigned